

# VIR PRINTER TONER CARTRIDGE REPLACEMENT AND MAINTENANCE

## VIR PRINTER TONER CARTRIDGE REPLACEMENT

Take these steps when replacing the new toner cartridge in the VIR printer:

1. Turn OFF the VIR printer.
2. Open the top cover on the VIR printer.
3. Rotate the blue lever of the toner cartridge in the direction of the (unlock) arrow until it stops. Remove the old toner cartridge.
4. Gently shake the new toner cartridge a few times both vertically and horizontally.
5. Hold the toner cartridge straight, with the white tape facing you and, then, remove the white tape from the **new** toner cartridge before inserting it into the VIR printer.
6. Rotate the blue lever of the toner cartridge in the direction of the (Lock) arrow until it stops
7. Close the top cover on the VIR printer.
8. Turn the VIR printer ON.



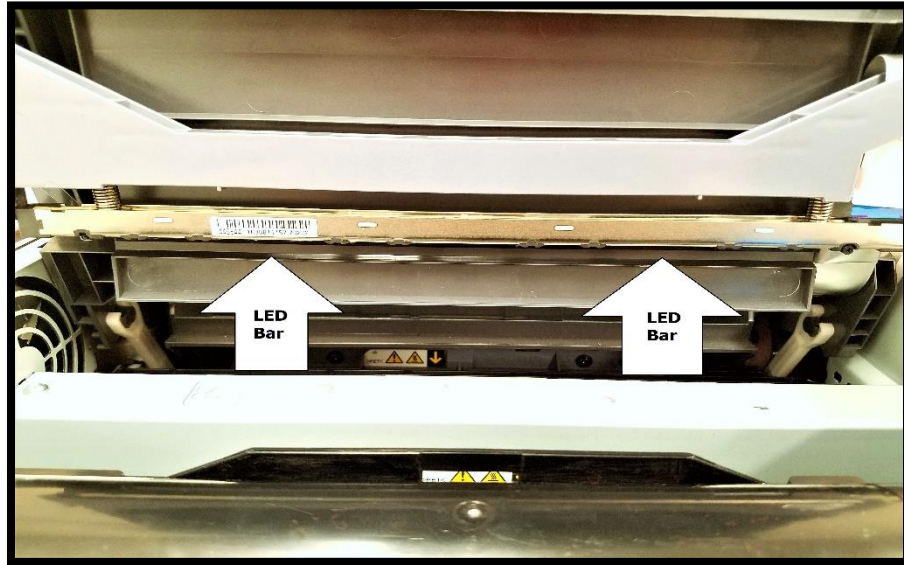
# VIR PRINTER TONER CARTRIDGE REPLACEMENT AND MAINTENANCE

## VIR PRINTER CLEANING AND MAINTENANCE

Take these steps when cleaning the VIR printer:

*\*This should be done each time you replace your VIR printer's toner cartridge.*

1. Turn the printer off and open the top cover.
2. Locate the LED bar directly underneath the printer hood. This is the metal piece supported by the springs and may have a bar code.



3. To clean the LED bar, use an alcohol wipe provided by Applus.
4. Gently wipe down the bar from the center to each edge.
5. With the Applus provided orange cloth, wipe down the image drum located inside printer which holds the toner cartridge.

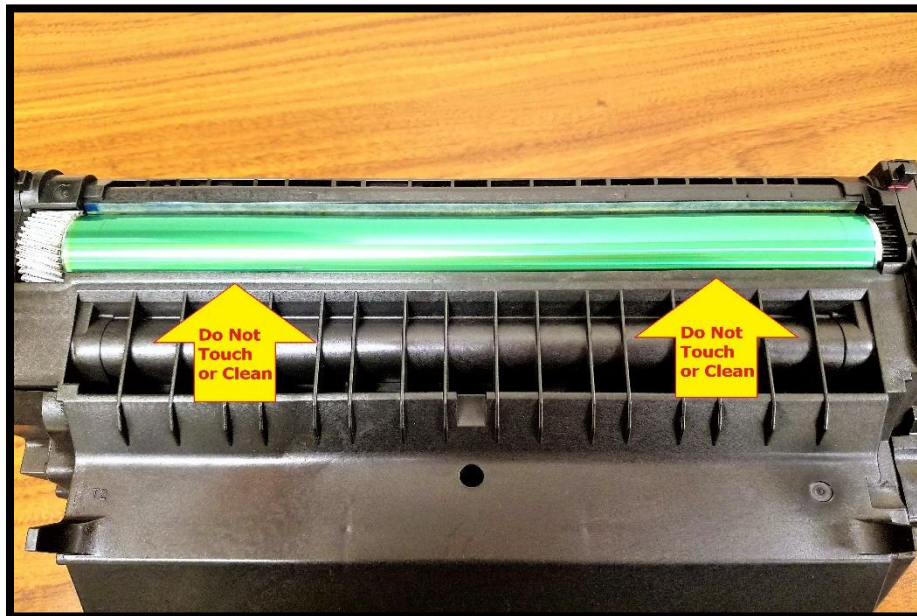


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6. Do not clean with a wet cloth or alcohol wipe.
7. Wipe out the empty toner slot. Be careful not to get any loose toner on your clothing.

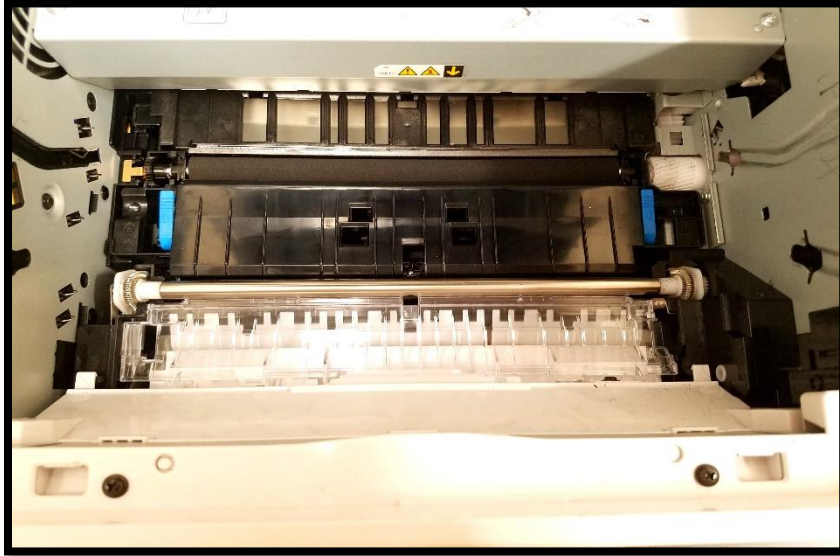


8. Once toner slot is clean, remove the image drum by pulling on the black handle.
9. Place image drum aside being careful not to touch the green roller at bottom of the drum.



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10. Using the clean side of the toner cloth, wipe down the inside of the VIR printer where the image drum sits.



11. Once the VIR printer is clean, place the image drum back into the printer using the side slots to guide it back in.
12. Once the image drum is in place, install the new toner cartridge and close the printer hood.
13. Turn printer on and wait for it to warm up to continue inspections.